

# CANNABIS SPECIAL NOTICE

## The Cannabis Tax Return Will Move to Our New Online Services System Effective November 9, 2020

Your *Cannabis Tax Return* will be revised, and your cannabis tax account will be included in our new online services system on November 9, 2020. To help you prepare, below are some important details about the reporting changes and filing online with the California Department of Tax and Fee Administration (CDTFA).

### What to expect

The *Cannabis Tax Return* revisions below begin with the November 2020 reporting period if you file on a monthly basis and the fourth quarter 2020 reporting period (October through December), if you file on a quarterly basis.

- Medicinal and adult-use cannabis entries will be combined into one entry under both the *Cannabis Excise Tax* and the *Cultivation Tax* sections of your return.
- You will be prompted to provide your Bureau of Cannabis Control (BCC) license number if we do not already have it on file.

### New online services

Starting November 9, 2020, you will be able to:

- Add or update your BCC license number.
- Add a business activity to your site location(s) based on your license type (distributor, microbusiness, or distributor transport only).
- You will need to sign up for a new login before you can file online. See *How to login* below.
- We will send you a courtesy reminder prior to each filing due date, to the email address we have on file. See *How to prepare* on the next page.
- You will be able to file an amended return online.

*Please note:* Our current online services system will be unavailable in early November as we transition to the new online system. We will post the dates and times of this outage on our website.

### How to login

- You will need to sign up for a new username and password.
  - This fall, we will mail you information on how to sign up for a new username and password and the security code needed to complete the sign-up process.
- Your current *User ID*, *Password*, and *Express Login* for this account will not be moved to our new online services system.
- Business owners who already have a username and password will automatically have access to the cannabis tax account, in the new system, beginning November 9, 2020.

## How to prepare

Please confirm or update your email and mailing address with us at [STFRegUpdates@cdtfa.ca.gov](mailto:STFRegUpdates@cdtfa.ca.gov) or call our Customer Service Center at 1-800-400-7115 (CRS:711). From the main menu, select the *Special Taxes and Fees* option and follow the prompts for *Registration and Licensing* then *Cannabis Related Taxes*. Customer service representatives are available Monday through Friday from 8:00 a.m. to 5:00 p.m. (Pacific time), except state holidays.

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## Be Counted!

Have you filled out your #2020Census? If not, visit [californiacensus.org](http://californiacensus.org) today and take the Census now! Remember, the Census will never ask about your citizenship status or for your social security number, bank details, payment, or a donation. Remind your friends and family to #BeCounted for our future so resources are allocated for programs that help children, seniors, and families that need the hospitals, education, transportation, and first responders in your area. Your 2020 Census data is safe, protected, and confidential.

Complete your Census today! #ICount #CaliforniaForAll