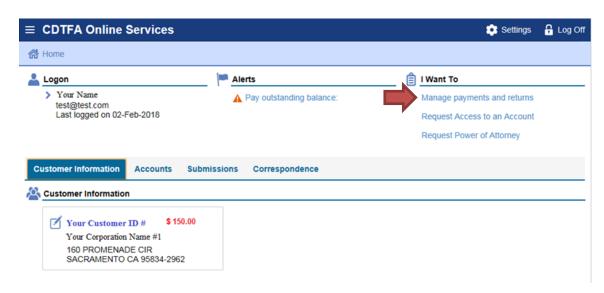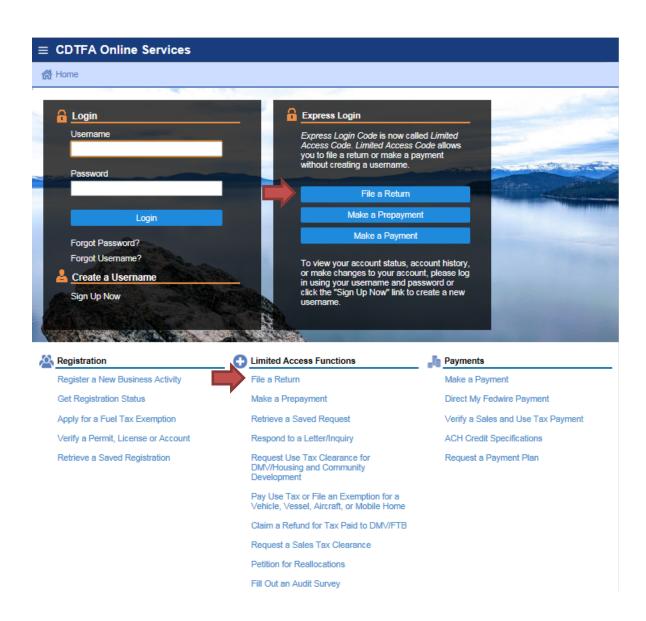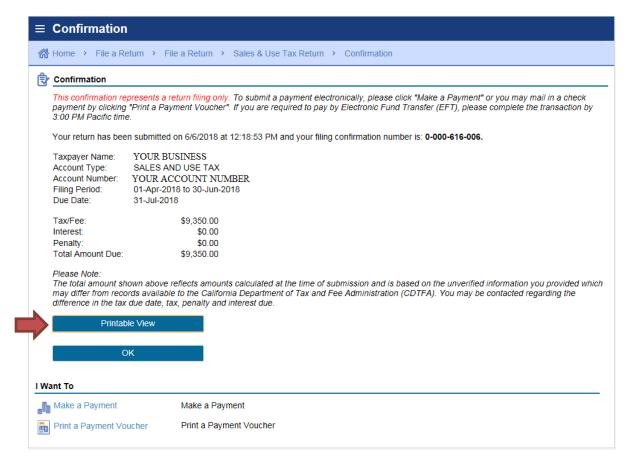# Returns

- To file a return you can login with your *Username* and *Password* and click on the *manage payments and returns* link or you can use your *Limited Access Code* to *File a Return.*
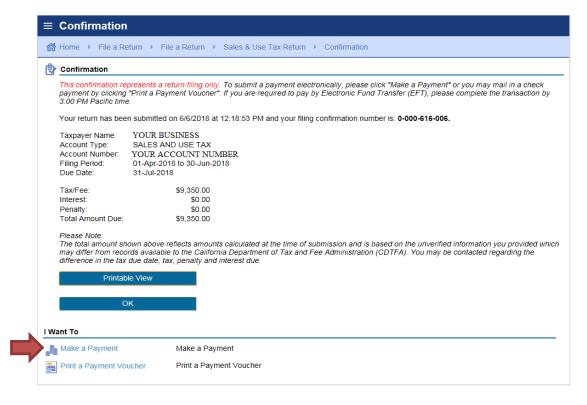
- You are able to update your return package online to accommodate changes in your business activity. This can be done on the *Business Updates* page of the return.

- If you did not make sales during a prepayment period, you will indicate this on the *Tax Prepayments* page of the return.

- To print the return confirmation, you can use the *Print* feature within your browser, or you can click the *Printable View* button on the confirmation page. **Note:** You may have to disable your pop up blocker to generate the *Printable View* page.

- After you print your return confirmation page, you will need to make the payment associated with the return. Click on the *Make a Payment* link on the confirmation page. Your payment amount due will auto populate on the corresponding *Payment* page.

- To print the payment confirmation page, you can use the *Print* feature within your browser, or you can click the *Printable View* button on the confirmation page. **Note:** You may have to disable your pop up blocker to generate the *Printable View* page.