



# SPECIAL NOTICE

CALIFORNIA DEPARTMENT  
OF TAX AND FEE  
ADMINISTRATION  
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Sacramento, CA 95814

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Government Operations Agency

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Director

CDTFA WEBSITE  
[www.cdtfa.ca.gov](http://www.cdtfa.ca.gov)

CUSTOMER SERVICE CENTER  
1-800-400-7115

CRS  
711

## Revisions to the Occupational Lead Poisoning Prevention Fee Return *and* Launch of Online Filing Effective November 9, 2020

Your *Occupational Lead Poisoning Prevention Fee Return* will be revised and your occupational lead poisoning prevention fee account will be included in our online services system on November 9, 2020. To help you prepare, here are some important details about the reporting changes and filing online with the California Department of Tax and Fee Administration (CDTFA). The return revisions below begin with the 2020 annual reporting period.

### What to expect

CDTFA-501-LA, *Occupational Lead Poisoning Prevention Fee Return*

- The paper return sections are reorganized.
  - o *Section I* – Number of Employees.
  - o *Section II* – Fee Waiver Request.
  - o *Section III* – Amount of Fee Due for Category A or B.
    - If you are filing a paper return, you will need to enter the *Amount Due* based on the annual rates posted on our website at [www.cdtfa.ca.gov/taxes-and-fees/tax-rates-stfd.htm](http://www.cdtfa.ca.gov/taxes-and-fees/tax-rates-stfd.htm).
    - If you do not know your category, please contact us. CDTFA contact information is located in the *How to prepare* section on the next page.

### File online

*Go Paperless!* File your return in our online services system, CDTFA's preferred filing method.

- You will enter the number of employees who worked more than 160 hours during the reporting period.
- The system will automatically populate the correct *Total Fee Due* based on your Standard Industrial Classification (SIC) code, category, and the number of employees entered.
- You will need to create a login before you can file online. See *How to login* on the next page.
- We will email you a courtesy reminder to the email address we have on file prior to each filing due date. See *How to prepare* on the next page.
- You will be able to file an amended return online for reporting periods after November 2020.

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*Revisions to the Occupational  
Lead Poisoning Prevention  
Fee Return and Launch of  
Online Filing Effective  
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**How to login**

- Sign up for a new username and password.
  - o This fall, we will mail you instructions on how to sign up for a new username and password and the security code needed to complete the sign-up process.
- Your current *User ID, Password, and Express Login*, used for this account in the current system, will not be moved to our new online services system.
- Business owners who already have a username and password in the new system will automatically have access to their occupational lead poisoning fee account beginning November 9, 2020.

**How to prepare**

Please confirm or update your email and mailing address with us at [STFRegUpdates@cdtfa.ca.gov](mailto:STFRegUpdates@cdtfa.ca.gov) or call our Customer Service Center at 1-800-400-7115 (CRS:711). Select the *Special Taxes and Fees* option and follow the prompts for *Registration and Licensing*, then *Occupational Lead Poisoning Prevention Fee*. Customer service representatives are available Monday through Friday from 8:00 a.m. to 5:00 p.m. (Pacific time), except state holidays.



**Be Counted!**

If we're not counted, we won't be seen or heard. Let's use our voices and fight for our families and communities by filling out the #2020Census! Education, healthcare, and infrastructure spending is determined from Census data. Your information is safe, protected, and confidential. Get counted at [californiacensus.org](http://californiacensus.org) or by calling 1-844-330-2020 now!