


**CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION**

CONSUMER USE TAX SECTION

450 N STREET, MIC:37, SACRAMENTO, CALIFORNIA

PO BOX 942879, SACRAMENTO, CA 94279-0037

TELEPHONE 1-800-400-7115 (TTY:711)

[www.cdtfa.ca.gov](http://www.cdtfa.ca.gov)GAVIN NEWSOM  
GovernorAMY TONG  
Secretary, Governmental Operations AgencyNICOLAS MADUROS  
Director

## Paying Your *Consumer Use Tax* Amount Due

Paying your total amount due will help you avoid penalties and additional interest. If you are unable to pay your total amount due, you may be eligible for a payment plan. This will give you the ability to make manageable payments with weekly, biweekly, or monthly payments.

### What do I need to do?

- If you **haven't received a bill** or your account is **not past due**, please complete the form below and send it in the enclosed return envelope.
- If you have received a bill and your account is **past due**, you can set up a payment plan online. For more information visit our website at [www.cdtfa.ca.gov](http://www.cdtfa.ca.gov).

### Remember:

- You can make a payment at any time toward your account using one of our online payment options. For more information visit our website at [www.cdtfa.ca.gov](http://www.cdtfa.ca.gov).
- For payment plans, your payment amount will depend on the amount you owe and your ability to pay.
- Once we receive your request, we may ask for supporting documentation.
- Interest and penalties will continue to accrue until the tax due is paid in full.
- A collection cost recovery fee will apply if the balance remains unpaid or a payment plan is not in place within 90 days of the billing date.
- A state tax lien may be filed.

To help you understand our collection procedures; please visit [www.cdtfa.ca.gov/formspubs/pub54](http://www.cdtfa.ca.gov/formspubs/pub54).

---

 PRINT NAME AS SHOWN ON TAX RETURN
 

---



---

 CONSUMER USE TAX ACCOUNT
 

---

PROPOSED PAYMENT AMOUNT

*(check one)*

\$

Monthly

Weekly

Biweekly

SIGNATURE

DATE

DAYTIME PHONE NUMBER

DRIVER LICENSE NUMBER

(      )

SOCIAL SECURITY NUMBER *(see CDTFA-324-GEN for SSN disclosure information)*

For more information, contact the Use Tax Administration Section at the numbers listed below or visit our website at [www.cdtfa.ca.gov](http://www.cdtfa.ca.gov).

Use Tax Administration Section (English): 1-916-445-3670

Use Tax Administration Section (Spanish): 1-916-445-6317