

**HAZARDOUS WASTE FACILITY FEE PREPAYMENT FORM - FIRST PREPAYMENT**

<b>DUE ON OR BEFORE</b>	
[ FOID ]	YOUR ACCOUNT NO.

CDTFA USE ONLY		
RA-B/A	AUD	REG
RR-QS	FILE	REF
EFF		

CALIFORNIA DEPARTMENT OF  
TAX AND FEE ADMINISTRATION  
RETURN PROCESSING BRANCH  
PO BOX 942879  
SACRAMENTO CA 94279-6013

**READ INSTRUCTIONS  
BEFORE PREPARING**

CLASSIFICATION OF FACILITY SITES		A ANNUAL FEE RATE	B AMOUNT OF FEE DUE
1. Disposal facility <i>(if you are a government agency please see instructions on reverse)</i>	1.	\$	\$
2. Large onsite treatment facility	2.		
3. Large offsite treatment facility	3.		
4. Small treatment facility	4.		
5. Minitreatment facility	5.		
6. Large storage facility	6.		
7. Small storage facility	7.		
8. Ministorage facility	8.		
9. Standardized permit facility <i>(enter fee for appropriate category)</i>	9(a).	SERIES A	
	9(b).	SERIES B	
	9(c).	SERIES C	
	9(d).	SERIES C (Sm. Qty.)	
10. Postclosure permit facility - within the first five years of the postclosure period <i>(enter fee for appropriate category)</i>	10(a).	SMALL	
	10(b).	MEDIUM	
	10(c).	LARGE	
11. Postclosure permit facility - beyond the first five years of the postclosure period <i>(enter fee for appropriate category)</i>	11(a).	SMALL	
	11(b).	MEDIUM	
	11(c).	LARGE	
12. Calculate prepayment due <i>[must not be less than 50% (0.50) of the highest permitted fee category]</i>	12.		\$
13. Penalty <i>[multiply line 12 by 10% (0.10) if payment is made after due date shown above]</i>		PENALTY	13. \$
14. INTEREST: One month's interest is due on the total fee for each month or fraction of a month that payment is delayed after the due date. The adjusted monthly interest rate is		INTEREST	14. \$
15. TOTAL AMOUNT DUE AND PAYABLE <i>(add lines 12, 13, and 14)</i>	15.		\$

<i>I hereby certify that this form, including any accompanying schedules and statements, has been examined by me and to the best of my knowledge and belief is true, correct, and complete.</i>		EMAIL ADDRESS	
SIGNATURE	PRINT NAME AND TITLE	TELEPHONE ( )	DATE

**Make check or money order payable to California Department of Tax and Fee Administration.**  
Always write your account number on your check or money order. Make a copy of this document for your records.



## HAZARDOUS WASTE FACILITY FEE PREPAYMENT FORM INSTRUCTIONS

**Payments:** To make your payment online, go to our website at [www.cdtfa.ca.gov](http://www.cdtfa.ca.gov) and select "Make a Payment." You can also pay by credit card on our website, or by calling 1-855-292-8931. If paying by check or money order, be sure to include your account number.

### GENERAL

The annual Hazardous Waste Facility Fee is imposed according to Health and Safety Code section 25205.2, based upon the allowable capacity and type of facility as specified in the permit, Interim Status Document (ISD), or Federal Part A Application. If your facility qualifies for more than one category (full permit, standardized permit, or postclosure permit) during the fee period, the amount due is the fee for the category with the highest rate.

If your permit, ISD, or Federal Part A does not state the facility capacity and/or type, report at the highest level at which the facility operated during any one month of the current fee period and submit a certification or permit modification to the Department of Toxic Substances Control (DTSC) to establish capacity and/or type. If a facility's allowable capacity changes or is initially established as the result of certification or permit modification, the fee that is due for the fee period in which the change occurs is the higher fee. If a facility's type changes as the result of a permit or ISD modification, any change in the facility fee will be effective the fee period following the one in which the modification becomes effective.

Prepayments of the fee are due and payable by the last day of February and August of the current year. The prepayments must not be less than 50 percent (0.50) of the applicable fee. See "Return Preparation" below. An annual return will be due and payable on the last day of February following the current year. Fee returns and payments that are mailed must be postmarked on or before the due date shown on the return. If the due date falls on a Saturday, Sunday, or legal holiday, returns postmarked on the next business day are considered timely.

### FACILITIES THAT CEASE TO OPERATE

Facilities engaged in **treatment** and **storage** owe the highest fee category to which the facility has ever been subject for the reporting period immediately following the period during which the facility ceased actively treating or storing waste. **Disposal** facilities must pay two times the fee for the reporting period immediately following the period during which the facility ceased disposal activity. If your facility ceased activity on or after January 1, 1994, you will be deemed to have ceased activity when you have actually ceased the activity and notified DTSC of your intent to close.

### FILING REQUIREMENT

Under section 43152.12(a) of the Hazardous Substances Tax Law, every facility operator who owes the facility fee is required to file two prepayments on or before the last day of February **and** August of the calendar year with a remittance payable to the California Department of Tax and Fee Administration. Under section 43155 of the Hazardous Substances Tax Law, late payment will result in a 10 percent (0.10) penalty and interest at an adjusted annual rate established under section 6591.5 of the Revenue and Taxation Code.

### RETURN PREPARATION

- Lines 1 thru 8.** Enter in column B, the rate for the highest category at which your facility is **permitted** for the current calendar year. If you are a government agency operating a disposal facility which did not dispose of hazardous waste during the reporting period, enter \$10,000 in column B for **line 1 only**.
- Line 9.** Enter the applicable fee in column B if you are operating under a standardized permit. **Please note** that you cannot report in this category until you have been approved by DTSC to operate under a standardized permit. Otherwise, you should report under the appropriate facility category on lines 1 through 8.
- Lines 10 and 11.** A facility fee is due from the facility operator for a facility that has been issued a postclosure permit. The fee is due based upon the size of the facility. Definitions of facility sizes are attached.
- Line 10.** If the reporting period is within the first five years of the postclosure period, select the appropriate facility size and enter the applicable rate in column B for the proper fee category.
- Line 11.** If the reporting period is beyond the first five years of the postclosure period, select the appropriate facility size and enter the applicable rate in column B for the proper fee category.
- Line 12.** Enter the amount of prepayment being paid. The amount must not be less than 50 percent (0.50) of the applicable fee due, as identified in lines 1 through 11.
- Lines 13 and 14.** If your fee return is postmarked after the last day of February of the current year, penalty and interest are due. The penalty is 10 percent (0.10) of the fee due on line 12. The interest rate is noted on line 14 on the front of this form and applies for each month or fraction thereof that payment is received after the due date.
- Line 15.** Add lines 12, 13, and 14.

If you need additional information, please contact the California Department of Tax and Fee Administration, Return Processing Branch, P.O. Box 942879, Sacramento, CA 94279-0088. You may also visit the CDTFA website at [www.cdtfa.ca.gov](http://www.cdtfa.ca.gov) or call the Customer Service Center at 1-800-400-7115 (TTY:711); from the main menu, select the option Special Taxes and Fees.

**DEFINITIONS FOR HAZARDOUS WASTE FACILITY FEE PREPAYMENT FORM**

The following definitions apply to the facility's allowable capacity during any one month as stated in your permit, ISD, or Federal Part A. If no capacity is stated, you must report based on your actual operations.

- Lines 1 thru 8.** *Disposal facility* - A facility used for the disposal of hazardous waste.
- Large onsite/offsite treatment facility* - Treats, land treats, or recycles 1,000 or more tons of hazardous waste.
- Onsite facility* - A hazardous waste treatment facility at which hazardous waste is produced and which is owned by, leased to, or under the control of the producer of the waste.
- Offsite facility* - A hazardous waste treatment facility that is not an onsite facility.
- Small treatment facility* - Treats, land treats, or recycles more than 0.5 tons (1,000 pounds), but less than 1,000 tons of hazardous waste.
- Minitreatment facility* - Treats, land treats, or recycles 0.5 tons (1,000 pounds) or less of hazardous waste.
- Large storage facility* - Stores 1,000 or more tons of hazardous waste.
- Small storage facility* - Stores more than 0.5 tons (1,000 pounds), but less than 1,000 tons of hazardous waste.
- Ministorage facility* - Stores 0.5 tons (1,000 pounds) or less of hazardous waste.
- Line 9.** *Series A Standardized Permit (Treatment)* - Total influent volume of liquid hazardous waste treated is greater than 50,000 gallons per calendar month, or total volume of solid hazardous waste treated is greater than 100,000 pounds per calendar month, or any liquid or solid hazardous waste is stored for more than one calendar year.
- Series A Standardized Permit (Storage)* - Total facility storage design capacity is greater than 500,000 gallons of liquid hazardous waste or greater than 500 tons of solid hazardous waste, or any liquid or solid hazardous waste is stored for more than one calendar year.
- Series B Standardized Permit (Treatment)* - Total influent volume of liquid hazardous waste treated is greater than 5,000 gallons but less than 50,000 gallons per calendar month, or total volume of solid hazardous waste treated is greater than 10,000 pounds but less than 100,000 pounds per calendar month.
- Series B Standardized Permit (Storage)* - Total facility storage design capacity is greater than 50,000 gallons but less than 500,000 gallons liquid hazardous waste or greater than 100,000 pounds but less than 500 tons solid hazardous waste.
- Series C Standardized Permit (Treatment)* - Total influent volume of liquid hazardous waste treated does not exceed 5,000 gallons per calendar month, or total volume of solid hazardous waste treated does not exceed 10,000 pounds per calendar month.
- Series C Standardized Permit (Storage)* - Total facility storage design capacity is less than 50,000 gallons liquid hazardous waste or less than 100,000 pounds solid hazardous waste.
- Series C Small Quantity (Treatment)* - Total influent volume of liquid hazardous waste treated is less than 1,500 gallons per calendar month or total volume of solid hazardous waste treated is less than 3,000 pounds per calendar month.
- Series C Small Quantity (Storage)* - Total facility storage design capacity is less than 15,000 gallons liquid hazardous waste or less than 30,000 pounds solid hazardous waste.
- Lines 10 and 11.** (a) *Postclosure Permit (Small facility)* - Manages 0.5 tons (1,000 pounds) or less of hazardous waste during any one month of the reporting period.
- (b) *Postclosure Permit (Medium facility)* - Manages more than 0.5 (1,000 pounds), but less than 1,000 tons of hazardous waste during any one month of the reporting period.
- (c) *Postclosure Permit (Large facility)* - Manages 1,000 or more tons of hazardous waste during any one month of the reporting period.