

IF YOU ARE NOT REGISTERED TO VOTE WHERE YOU LIVE NOW, WOULD YOU LIKE TO APPLY TO REGISTER TO VOTE TODAY?

You may register to vote in California if you meet all of the following requirements:

1. You are a **citizen** of the United States.
2. You are a resident of California.
3. You are at least 18 years of age (or will be by the date of the next election).
4. You are not currently serving a state or federal prison term for the conviction of a felony.
5. You have not been judged by a court to be mentally incompetent.

WARNING: Under state and federal law, it is a crime to submit voter registration affidavits if you know you are not eligible to register to vote.

Please check one of the options below:

- I am already registered to vote at my current address and do not need an application to register to vote.
- I would like to register to vote. *(Please fill out the voter registration card provided at the California Department of Tax and Fee Administration [CDTFA] office, or visit the Secretary of State website at registertovote.ca.gov to obtain and/or complete a Voter Registration Application.)*
- I do not want to register to vote.

(NOTE: IF YOU DO NOT CHECK A BOX, YOU WILL BE CONSIDERED TO HAVE DECIDED NOT TO REGISTER TO VOTE AT THIS TIME.)

Please print and sign your name below:

PRINT NAME

YOUR SIGNATURE

DATE

Important Notices

1. Applying or declining to register to vote will not affect the assistance that you will be provided by CDTFA.
2. If you would like help in filling out the voter registration application form, we will help you. The decision whether to seek or accept help is yours. You may fill out the application form in private.
3. No information relating to a declination to register to vote may be used for any purpose other than voter registration. The NVRA prohibits CDTFA from disclosing records relating to a person's decision not to register to vote and requires CDTFA to keep confidential the specific agency through which a person registered to vote.
4. If you believe that someone has interfered with your right to register or to decline to register to vote, your right to privacy in deciding whether to register to vote, or your right to choose your own political party or other political preference, you may file a complaint with the Secretary of State by calling toll-free 1-800-345-VOTE (8683) or write to: Secretary of State, 1500 11th Street, Sacramento, CA 95814. For more information about elections and voting, please visit the Secretary of State website at www.sos.ca.gov.
5. If you move to a new address, or if you change your name or political party, you must fill out a new voter registration form.
6. CDTFA will retain this form. If you choose to register in this office today, we will send your completed voter registration card to the county elections office.

FOR CDTFA USE ONLY

Voter registration form completed: Yes No Employee initials: _____

Annual Privacy Notice – No Action Needed

Your account records are covered by state laws that protect your privacy. The Information Practices Act (Civil Code §1798.17) requires the California Department of Tax and Fee Administration (CDTFA) to notify you each year of your privacy rights.

The CDTFA administers many of the state's tax and fee laws. We ask you for your information (when you apply for your permit, certificate, license or renewal, relief request, payment plan, offer in compromise, settlement, or other applications) that is either required by law, or is used for our registration records. We will use the information to determine whether you are paying the correct amount of taxes and fees, or to collect any amounts you owe. You must provide all information requested, including your social security number (used for identification purposes [see Title 42 U.S. Code section 405(c)(2)(C)(i)]). A complete list of the California Revenue and Taxation Codes authorizing the CDTFA to maintain your information for the administration of its programs is available on our website at www.cdtfa.ca.gov/formspubs/cdtfa324gen.pdf.

What happens if I don't provide the information?

Your application for a permit, certificate, license, relief request, payment plan, or other programs may not be processed if your information is incomplete. If you are not able to file your required returns, you may have to pay penalties and interest. You may owe more taxes or fees, or receive a smaller refund, if you do not provide the requested information to support your exemptions, credits, exclusions, or adjustments.

If you provide fraudulent information, civil penalties may apply and you may be subject to criminal prosecution.

Can anyone else see my information?

Yes; while your records are covered by state laws that protect your privacy, the CDTFA may share information regarding your account with specific local, state, and federal government agencies, or companies contracted and authorized to represent the government agencies.

We may release the information printed on your permit, certificate, or license, such as your account type, start and closeout dates, and the names of business owners or partners (unless otherwise protected from disclosure), to the public. When you sell a business, we may give the buyer or other involved parties information regarding any of your outstanding tax liabilities.

With your written permission, we can release some or all of the information regarding your account to anyone you designate.

Can I review my records?

Yes. Requests should be made in writing to your closest CDTFA office or responsible official listed below. For a complete listing of our locations or a copy of the publication [58A](#), *How to Inspect and Correct Your Records*, visit us at www.cdtfa.ca.gov, or call our **Customer Service Center at 1-800-400-7115 (CRS:711)**, Monday through Friday, 8:00 a.m. to 5:00 p.m. (Pacific time), except state holidays. You may contact the CDTFA's Disclosure Office at:

Disclosure Office, MIC:82
California Department of Tax and Fee Administration
PO Box 942879
Sacramento, CA 94279-0082
1-916-445-2918

Who is responsible for maintaining my records?

The officials listed below are responsible for maintaining your records.

Sales and Use Tax

California Department of
Tax and Fee Administration
Field Operations Division, MIC:47
PO Box 942879
Sacramento, CA 94279-0047
1-916-322-4899

Special Taxes and Fees

California Department of
Tax and Fee Administration
Business Tax and Fee Division
Deputy Director, MIC:57
PO Box 942879
Sacramento, CA 94279-0057
1-916-445-1441

Property Tax

California State Board of Equalization
Property Tax Department
Deputy Director, MIC:63
PO Box 942879
Sacramento, CA 94279-0063
1-916-274-3372